



**OFFICE OF THE ATTORNEY GENERAL**

**200 St. Paul Place**

**Baltimore, Maryland 21202**

[www.marylandattorneygeneral.gov](http://www.marylandattorneygeneral.gov)

**JOB ANNOUNCEMENT**

**Wage Protection Investigator/ Administrator II  
Worker Protection Unit**

**Posting Date:** March 19, 2024

**Closing Date:** April 2, 2024

**Job Title:** Wage Protection Investigator

**Position Type:** Regular Full-Time

**Salary:** \$60,801 – \$101,897. The salary range is based on a multitude of factors including applicable personnel rules, regulations, and guidelines.

**Location:** Office of the Attorney General, Wage Protection Unit, Consumer Protection Division  
200 St. Paul Place, Baltimore, Maryland 21202

**Telework:** A hybrid remote telework and in-office schedule option is available per applicable policies and procedures

**DESCRIPTION:** The Attorney General is the chief legal officer of the State of Maryland. The Office of the Attorney General (OAG) has the general charge, supervision, and direction of the legal business of the State, acting as legal advisors and representatives of the major agencies, various boards, commissions, officials and institutions of State Government. As Maryland's 47th Attorney General, Anthony G. Brown, leads the Office with a key focus on equity, justice, and fairness.

One of Attorney General Brown's top priorities is ensuring Maryland's workers are protected from financial exploitation. As such, the OAG is expanding its Consumer Protection Division and is looking for talented, hardworking individuals who are interested in being part of a newly formed Worker Protection Unit.

Government wage enforcement programs exist to ensure that employees are paid all that they are entitled to under the law. Sometimes wage actions are necessary because a particular law may have

been violated (e.g., minimum wage, livable wage, overtime, or prevailing wage). A common term used to describe allegations in this area is “wage theft.” Wage theft, which is most prevalent in low-wage jobs, is often accompanied by discriminatory practices like occupational segregation – where there is a systematic concentration of workers by race, gender, ethnicity, or immigration status. These practices are not only harmful to the individual in terms of lost wages, but they also inhibit an impacted community’s ability to achieve increasing levels of economic progress.

The Worker Protection Investigator assists with investigations carried out by the OAG Worker Protection Unit. This unit investigates and enforces allegations and suspected violations of state and federal wage laws, at times in coordination with law enforcement, that are uncovered during civil rights, consumer protection and criminal enforcement actions. The Worker Protection Investigator will also coordinate with OAG attorneys assigned to the Maryland Department of Labor MDOL on the investigation of suspicious patterns of wage payment behavior involving certain employers, or within certain industries. The Investigator will help develop investigative plans, serve subpoenas, conduct surveillance, draft warrants, conduct interviews, review evidence, and write reports, among other things.

### **EDUCATION AND EXPERIENCE:**

**Education:** Graduation from an accredited high school or possession of a high school equivalency certificate.

**Experience:** Three years of administrative staff or professional work.

Notes:

1. Candidates may substitute 30 college credit hours from an accredited college or university for each year up to two years of the required experience.
2. Candidates may substitute the possession of a bachelor’s degree from a college or university for the required experience.
3. Candidates may substitute U.S. Armed Forces military service experience as an investigator whose work involved exercising independent judgment and analysis in applying and interpreting policies, rules or regulations or analysis of operational programs or procedures with recommendations for improvement.

Candidates must have basic computer database software experience, i.e., Access, Excel, and Word processing programs and a fundamental understanding of database concepts. Must have excellent communication and writing skills. The candidate must be willing to work throughout the state and at times work outside the typical workday, as required. The candidate must possess a valid Maryland Driver’s License.

**Preferred Qualifications:** A Bachelor’s degree from an accredited four-year college or university and three years wage, fraud, civil rights or criminal investigative experience.

**SUBMISSION:** Interested persons should submit an application and supplemental questionnaire through the Department of Budget and Management, [Maryland State Online Employment Center](#) by April 2, 2024. Candidates **must** submit a resume and cover letter with their applications. Applicants who are subsequently invited for an interview will also be asked for references.

**EMPLOYMENT BENEFITS:** The successful candidate will be eligible for subsidized health benefits (medical, prescription, dental and vision coverage) and life insurance; leave, including annual (vacation), personal, sick, and paid parental leave; and will be eligible for participation in a contributory defined benefit pension plan in which they are vested after ten years. State employees are eligible to participate in two supplemental retirement plans: the 457 Deferred Compensation Plan and the 401(k) Savings and Investment Plan. The State also offers a free mass transit benefit for local bus and express bus services.

**EQUAL OPPORTUNITY EMPLOYER:** The OAG is an equal opportunity employer that encourages all interested persons to apply regardless of race, color, religion or belief, ancestry, national origin, age, marital status, sexual orientation, gender identity and/or expression, disability, pregnancy, family or parental status, veteran status, genetic information, or any protected category prohibited by local, state or federal laws.

**COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND BELONGING:** The OAG views equity, diversity, inclusion, and belonging as the pathway to achieving professional excellence and fostering and maintaining a culture where every employee can thrive. We strive to create a community that draws upon the best pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values. We honor, respect, and celebrate all differences, both visible and invisible, and are committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law and professional careers.